

# 302 Acceptance Of Gifts, Favors Or Entertainment

## 302 ACCEPTANCE OF GIFTS, FAVORS OR ENTERTAINMENT

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### **Policy:**

Under no circumstances may a gift or entertainment be solicited or accepted by Archdiocesan Personnel that would influence the individual's judgment.

### **Procedure:**

Archdiocesan Personnel who receive, or whose family members receive a gift prohibited by this policy should report it to his or her supervisor (for employees) or appropriate parish, school or Archdiocesan Official (for volunteers). The gift should be immediately returned or donated to charity. Gifts, as defined in this policy, do not include:

- a. Normal business entertainment items, such as meals and beverages
- b. Items of minimal value given in connection with honors, awards, service, etc.
- c. Items or services with a total annual value of under \$25.00